

WMOAS 2017 Proposed Draft Resolutions - Submission Process

Basic Instructions

Submission Deadline: <u>March 23, 12:00 PM (Noon) EST</u>
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Proposed Draft Resolutions submitted by delegations must be sent to the Faculty Reviewers for each of the Committees as indicated in the table below, according to the specific agenda topics. Please remember that each delegation can only submit ONE resolution per Committee. Any additional resolutions that delegations want to submit, or those that do not meet the deadline may be included in the Washington Packet, that is to be debated after the Electronic Packet and the Working Groups.

Items must be sent as email attachments by Faculty Advisors only. Students MUST NOT submit resolutions by themselves. Please send your emails return receipt requested so that the reviewers can alert you that your resolutions were received. If you do not get that return receipt you will need to resend your resolutions. Faculties must send PDRs to the reviewers according to the specific agenda topic.

To summarize, Faculty Advisors must send items to the reviewers. Students are not allowed to do so.

Information about the status of resolutions will be submitted to Faculty Advisors by **April 3**.

The first packet of resolutions will be posted on the WMOAS website on **April 6**. Delegations should print the compiled and posted Electronic Packets and review them before coming to Washington for the Model. No copies of this document will be provided during the Model.

Faculty Reviewers

General Committee	Stuart Voss	stuart.voss@plattsburgh.edu	All the topics
First Committee	Guy Shroyer Mariadelaluz Matus-Mendoza	gshroyer@udc.edu mm349@drexel.edu	Topics 1 & 2 Topics 3 & 4
Second Committee	Dario M. Pereyra	dpereyra1@gmail.com	All the topics
Third Committee	Andrew Schlewitz Anne Henderson	schlewia@gvsu.edu AHenderson@ndm.edu	Topics 1 & 2 Topics 3 & 4
Special Committee	Natalia Escobar Pemberthy Ezequiel Sagrado	nescoba3@eafit.edu.co sagradoezequiel@gmail.com	Topics 1 & 2 Topics 3 & 4
Conflicts	Margaret Commins	comminsm@queens.edu	All the Committees All the topics

Formatting

All resolutions must be formatted using MS WORD. Faculty Advisors should ensure that the formatting requirements are followed by their students. It is advisable to use the [Resolution Preparation Guide](#)

and the [Draft Resolution Template](#) to see the formatting requirements. It is also important to use the following convention to name the files. All files should be named as follows:

Order of precedence_Committee_Country_Topic of the Agenda

Example: 23_First_Argentina_2

What Happens Next

1. If a reviewed Item needs revision, the Reviewer will return it to the Faculty Advisor, with instructions or questions.
 - The student(s) can revise and resubmit the Item for later review at the Model in Washington, DC -- see the program for deadlines. Items that fall into this category will appear in the Washington Packet, and will be presented and deliberated later in the Model, once the Electronic and the Working Groups packets have been discussed.
2. Faculty Reviewers may determine if PDRs from a number of delegations are similar, so that it would be best for one combined resolution to emerge. In these cases, the Reviewer will assign a number of delegations to a Working Group, with the task of producing a common PDR supported by all of them - a Working Group Resolution. Working Groups are a great opportunity for your students to work in collaboration with their peers - a major goal of the MOAS program.
 - If this is the case the Faculty Advisor will be informed by the Reviewer and given the names of the schools of the delegates who have been put into the Working Group.
 - The Working Group should get together in Washington (or in advance) and craft their combined resolution there, and they may contact each other electronically before the Model to begin work on the combined resolution.
 - Delegations will be able to submit their Working Group PDR for inclusion in the Working Group Packet (formerly called the Second Packet), which is exclusively for Working Group Resolutions. See the Program for the deadline, or **April 11**, day 2 of the Model.
3. Rejected Items will be returned by the Faculty Reviewer with an explanation. Sometimes this is based on content that is not relevant to the agenda topic, and sometimes it is based on serious formatting issues beyond the capacity of the reviewer to solve.
 - Delegations whose Items have been rejected may re-work them and resubmit them during the Model. The exact deadline for this, on **April 12**, Day 3 of the Model - see the Model's Program.
 - Items resubmitted will be reviewed by Faculty Reviewers in Washington, and if approved, the Items will be included in the Washington Packet.
4. Accepted Items (PDRs) will be compiled into electronic packets - one for each committee - and posted on the WMOAS website www.wmoas.org as downloadable and printable Adobe Acrobat PDF files.
 - The "Electronic Packet," in short, will consist of five separate pieces, each available for participants only on the Model's web page, several days before the beginning of the Model.

- This Electronic Packet will be the only “Official” version of the Items, which is particularly important for PDRs.
- Students must bring a hard copy of their own Item with them. This hard copy MUST be printed from the official version.
 - ✓ This official version of a delegate’s PDR will be used for gathering signatories – see Article 40 of the Rules of Procedure concerning signatures.
 - ✓ Please note that the Secretariat cannot print out individual PDRs for students in Washington we do not print individual resolutions. Students MUST bring their own copy of their PDR.
 - ✓ Besides the hard copy of each Item, students must have an electronic copy of all their own Items with them in Washington, DC - this should be on a USB flash drive.
 - ✓ This electronic version of the Item is needed so that the Secretariat can produce an accurate record of the proceedings of the Model, for submission to our sponsoring organization, the Organization of American States.
- In Washington, the Secretariat will NOT have the ability to print the Electronic Packet(s) for students. Delegates MUST bring a hard copy of the Electronic Packet for their committee with them to Washington, DC. (During the Model, the Secretariat WILL print the Working Group and Washington Packets and distribute them to delegates.)